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EXAMINATION	NATIONAL SENIOR CERTIFICATE
GRADE	12
DATE	JUNE 2024
SUBJECT	COMPUTER APPLICATIONS TECHNOLOGY
PAPER	1
MARK TOTAL	150
DURATION (HOURS)	3
NUMBER OF PAGES	21

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INSTRUCTIONS AND INFORMATION

1. Owing to the nature of this practical examination, it is important to note that you will NOT be permitted to leave the examination room until all the administrative tasks associated with the examination have been finalised.

2. Insert your examination number in the header of EVERY document that you create or save.

3. The data you need in order to do this paper is pre-loaded on your computer.

4. A copy of the master files will be available from the invigilator. Should there be any problems with a file, you may request another copy from the invigilator.

5. This question paper consists of SEVEN questions. Answer ALL the questions.

6. Ensure that you save each document using the file name given in the question paper. Save your work at regular intervals as a precaution against possible power failures.

7. Read through each question before answering or solving the problem. Do NOT do more than is required by the question.

8. At the end of the examination, you must hand in the CD/DVD/flash disk given to you by the invigilator with ALL your answer files saved onto it, OR you should make sure that ALL the answer files are saved on the network/computer as explained to you by the invigilator/educator. Make sure that all the files can be read.

9. The separate information sheet that has been provided with the question paper **MUST BE COMPLETED AFTER THE 3-HOUR EXAMINATION SESSION**. Hand it to the invigilator at the end of the examination.

10. During the examination, you may use the help functions of the programs which you are using. You may NOT use any other resource material.

11. If data is derived from a previous question that you cannot answer, you should still proceed with the questions that follow.

12. Unless instructed otherwise, formulae and/or functions must be used for ALL calculations in questions involving spreadsheets. Absolute cell references must be used only where necessary to ensure that formulae are correct when they are copied to other cells in a spreadsheet.

13. Ensure that the regional settings are set to South Africa and that date and time settings, number settings and currency settings are correctly set.

    Assume that all paper settings are A4 portrait, unless instructed otherwise.

14. Generally, one mark is allocated per action; therefore a 2-mark question would usually require TWO actions, et cetera.

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15. All screen shots are placed in borders for clarity purposes – do not insert borders unless specifically asked.

16. Text that must be changed is highlighted for clarity purposes.

17. Accuracy will be taken into account.

18. The examination folder/CD/DVD/flash drive that you receive with this question paper contains the files and documents listed below. Ensure that you have all the files before you begin with this examination.

File/folder name	Type of file
1HorseTherapy	Word processing file
2Equine	Word processing file
2Horse	Image file
3Contribution	Spreadsheet
3Therapy	Image file
4Breeders	Spreadsheet
4Logo	Image file
5HorseCrew	Database
6Graphics	Folder
6Angry	Image file
6Dozing	Image file
6Happy	Image file
6HorseTherapy	Image file
6Worried	Image file
6BodyLanguage	HTML file
7Application	Word processing file
7Riders	Spreadsheet

SCENARIO

Many children and even grown-ups experience stress. Horse therapy is good for physical and mental health. To assist learners and parents with stress and other difficulties, your school has decided to circulate information about horse therapy.

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QUESTION 1: WORD PROCESSING

Open the **1HorseTherapy** word processing document, which contains information on Equine Therapy.

1.1 Set the gutter margin of the document to 1 cm. (1)

1.2 Format the heading and the image on the first page to appear similar to the example below. (4)

Note:
- The font of the text 'Equine Therapy' is Harrington.

1.3 Justify the text of the first paragraph in the document starting with 'Equine therapy …' and ending with '… problems communicating.'. (1)

1.4 Change the red text at the beginning of page 3, to look as follows:

INFORMATION LETTER .....Friday, 7 June 2024

Note:
- The date must update automatically. (2)

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1.5 Find the letter 'H' of 'Hippopotamus' in the second paragraph on page 3 of the document. Apply a dropped cap effect on this letter as follows:

- The dropped cap must span over 2 lines. (1)
- Set the distance between the dropped cap and the text to 0.5 cm. (1)

1.6 Find the highlighted sentence under the heading 'Equine therapy and Down syndrome' and add a cross reference after the word 'Figure' as follows:

- The cross reference must refer to the SmartArt figure on page 3 with the caption '3 Benefits'. (1)
- Ensure that the sentence reads as follows after you have inserted the cross reference (do not change any colours):

For the benefits of equine therapy, go to Figure 3 Benefits. (1)

1.7 Find the picture under the heading 'Equine therapy and Down syndrome'.

Add an automatic caption to the picture as follows:

- The caption must be underneath the picture. (1)
- The text of the caption must be: '4: Down syndrome'. (2)

1.8 Find the yellow text starting with 'Physically…' and ending with '… equine therapy.'. Format the text to look as follows (do not change any colours):

Note:
- The width of the first column is approximately 4.83 cm.

Physically	Behaviour and personality
The horse must be a healthy and strong animal, with a rectangular shape so that two people can ride on its back. It must also be muscular, as it is resistant. In addition, the walk and trot must be rhythmic and regular, with more than 85 steps per minute. The height must be between 1m and 1.70m so that the person can move vertically and horizontally without problems.	A therapy horse must be submissive, calm and comfortable. It is also very important that the rider shows trust in the rider, therefore he must treat his animal with respect, patience and affection and always use positive training. It is also necessary for the therapist and the horse to establish a good bond, so spend time with him before starting the treatment. In this way, it will not be difficult for the horse to do what it needs to do so that the patient can benefit from equine therapy.

(3)

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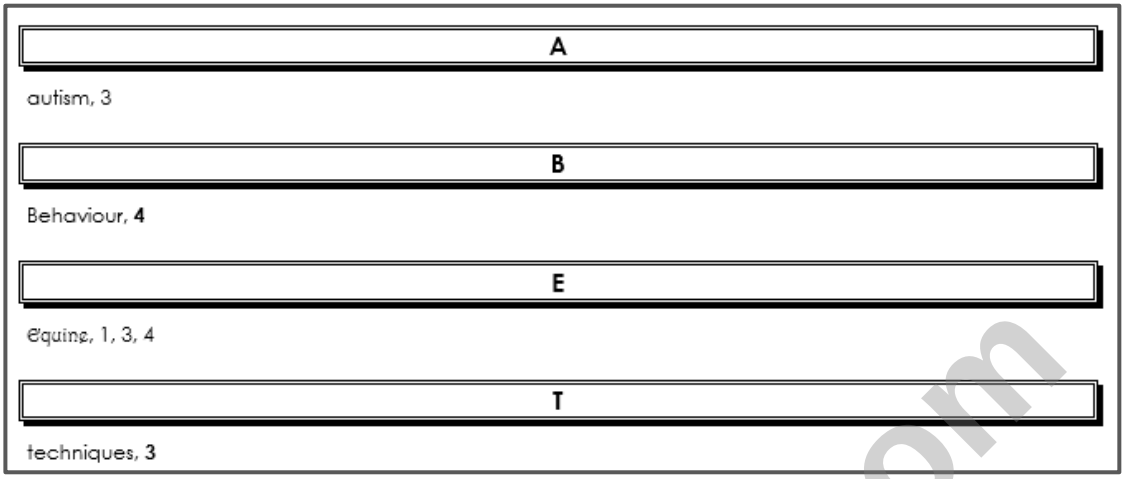
1.9 Find the field under the heading 'Index' and change the formatting of the index to be displayed as follows:



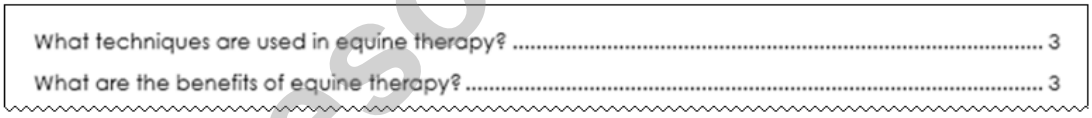
(2)

1.10 Find the image on the last page of the document.

Ensure that the vertical absolute position of the picture is always -7 cm below the bottom margin, even if text is entered or deleted above the picture. (2)

1.11 Find the table of contents on the second page.

Ensure that the heading 'What techniques are used in equine therapy?', which is at the top of the third page, is displayed in the table of contents as seen in the screenshot below (only the top two lines are displayed).



(2)

1.12 Insert an automatic table of figures under the heading 'Table of Figures'. Make use of the default settings. (1)

Save and close the **1HorseTherapy** document. **[25]**

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QUESTION 2: WORD PROCESSING

Open the **2Equine** word processing document, which contains details about the different Equine Therapy Programs.

2.1 The document has a cover page.

Place the highlighted text under the heading 'ABSTRACT' in a suitable document property control. (2)

2.2 Change the Heading 1 style in the document as follows:

- All text formatted with the Heading 1 style must start 0.63 cm from the left margin. (1)
- Add a 3 pt, Rose Accent 6 colour, solid line underneath the heading. (2)

2.3 Find the highlighted text and shape under the heading 'Equine Assisted Therapy for Mental Health'.

Move the whole paragraph into the shape and format the text as shown below, without using the spacebar.

> Clients work with specially trained horses and learn about caring for them. The therapy focuses more on learning to care for the animals rather than learning to ride. Working with horses happens along with methods like cognitive behavioural therapy and experiential therapy.

(2)

2.4 Find the red text under the heading 'Conditions', starting with '1. Anxiety' and ending with 'Reduced aggression'.

Do the following:

- Use the picture **2Horse** as the bullet for the second level numbering.
- Take note of the layout of the numbering in the screenshot extract.

> 1. Anxiety
> - Agoraphobia
> - Generalized anxiety disorder

(3)

2.5 Find the highlighted text under the heading 'Equine-Assisted Learning'.

Replace the text with a citation to page 54 of Martin Robert Steffen's book, Special Equine Therapy. (2)

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2.6 Find the table on page 4 under the heading 'Body Language Cues for Horses'.

Format the table as follows:

- Insert a solid outside border with a width of 4.5 pt, without changing the inside borders.
- Set the default cell spacing to 0.05 cm. (2)

2.7 Make the following changes to the last two pages (pages 4 and 5) of the document:

- Change the automatic page numbering of only these two pages to A and B. (2)
- Change the colour of the page number shape to Lavender, Accent 5, Darker 25%. (1)
- Remove the horse picture in the footer from only these two pages. (1)

2.8 Replace all the occurrences of the word 'horse' with the picture **2Horse**.

Note:
- You may use the picture in the footer of the document. (2)

Save and close the **2Equine** document. **[20]**

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QUESTION 3: SPREADSHEET

NOTE:

- Use formulae and/or functions for ALL calculations in the spreadsheet.
- Use absolute cell references ONLY where necessary to ensure that formulae are correct when you copy them to other cells in the same column (copy down).
- All formulae and/or functions should be inserted in such a manner that the correct results will still be obtained, even if the existing data changes.
- Should you need to use building blocks, use the allocated space in the spreadsheet.

A spreadsheet is being used to coordinate various initiatives by learners to raise money for horses that need therapy.

Open the spreadsheet **3Contribution** and work in the **Info** worksheet.

3.1 Move the **Info** worksheet to before the **Learners** worksheet. (1)

3.2 Change the height of the first row to 65 pt. (1)

3.3 The grand total (**column J**) for all the grades is less than the goal amount displayed in **cell O1**.

Insert a formula in **cell J9** to calculate the outstanding amount that must be raised by the learners, to reach the goal amount. (3)

3.4 Insert a function in **cell P7** to determine the 3rd highest amount raised by a learner.

The total amount raised by individual learners are stored in **column I** in the **Learners** worksheet.

Note:

- Make sure the function will be able to copy down to other cells in this column to determine the 2nd highest and highest amounts raised, <u>without</u> changing the function in each cell. (3)

Work in the **Learners** worksheet.

3.5 In **cell B3** determine which number of **'Tickets sold'** occurs the most in **column D**. (2)

3.6 The learners were sponsored for taking part in a fun run. For each kilometre a learner ran, he/she received the amount stored in **cell N1**. The total amount that each learner received is stored in **column G**.

Insert a function in **cell B4** to calculate the total number of kilometres run by all the learners in grade 10. (5)

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3.7 The total amount raised from the ticket sales at the Talent Show is stored in **cell E61**.

Insert a formula in **cell B5** to calculate how much **less** money would have been raised from the sale of tickets (**column D**) if each learner sold only 4 tickets.

Note:
Ticket prices for the talent show is R50 each. (5)

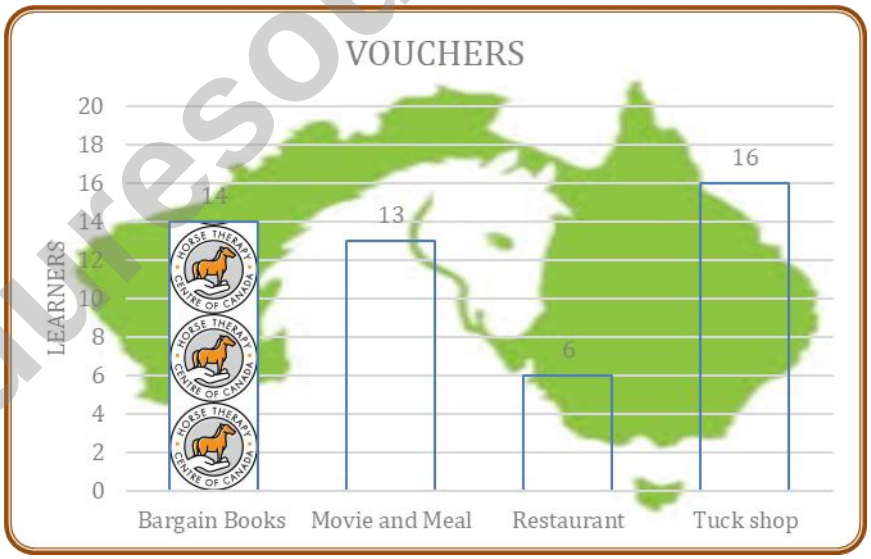
3.8 As a reward from the Horse Therapy Institute each learner received a voucher depending on the total amount that he/she raised. The following criteria is used:

Amount Raised	Voucher
R800 and more	Restaurant
Between R600 and R799	Movie and Meal
R500 and R599	Bargain Books
Less than R500	Tuck shop

Use a nested IF function in **cell J12** to determine the type of voucher which ***Christan Apolles*** will receive. (4)

Work in the **Vouchers** worksheet.

3.9 Change the chart so that it represents the example below:



Note:
- Fill the data point (column) 'Bargain Books' with the picture **3Therapy** as shown in the example. (3)

Save and close the **3Contribution** spreadsheet. **[27]**

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QUESTION 4: SPREADSHEET

NOTE:

- Use formulae and/or functions for ALL calculations in the spreadsheet.
- Use absolute cell references ONLY where necessary to ensure that formulae are correct when you copy them to other cells in the same column (copy down).
- All formulae and/or functions should be inserted in such a manner that the correct results will still be obtained, even if the existing data changes.
- Should you need to use building blocks, use the allocated space in the spreadsheet.

Open the **4Breeders** spreadsheet, which contains information on breeders, horses and further studies in the field of horse therapy.

Work in the **Data** worksheet.

4.1 Unhide **column B**. (1)

4.2 Change the column width of **column I** to display the content correct. (1)

4.3 Add a double border underneath the sub-headings of **cell A2** to **cell I2**. (1)

4.4 Insert a function in **cell D4** to extract only the 5th digit of the code in **column C** for the **Basson** stud. (3)

4.5 The starting date for horse therapy is in **column F**. All therapy sessions will end three months after the starting date. Make use of the DATE function in **cell G6** to determine the end date for **Hidalgo's** therapy. (4)

4.6 Remove the rule according to which the **cells H4:H29** are filled with a green colour. (1)

4.7 Data validation has been applied to **column I**.

Add **Emory & Henry College** in the list as another option for learners to study. (2)

Save and close the **4Breeders** spreadsheet. **[13]**

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QUESTION 5: DATABASE

The Horse Breeders Institute created a database of past students to help with the administration of fundraising initiatives.

Open the **5HorseCrew** database.

5.1 Edit the **Data** table in Design View as follows:

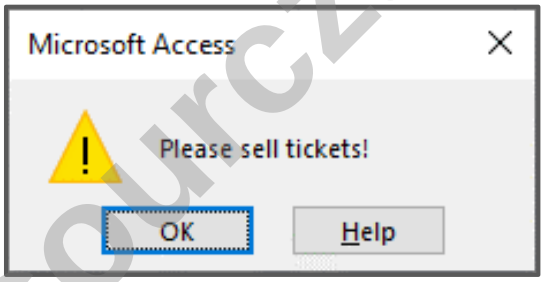
5.1.1 Insert a primary key on the most appropriate field. (1)

5.1.2 Set the field size for the *Surname* field to 25. (1)

5.1.3 Change a property of the *Grade* field, so that the user can only select an item from the existing list of values. (1)

5.1.4 Each learner must sell at least one ticket. Change the properties of the *NumberOfTickets* field as follows:

- Make sure that the *NumberOfTickets* field will always have a value.
- The following dialog box must appear if no tickets was sold:



(4)

5.1.5 Change the properties of the *TotalRaised* field to displayed in South African Rand (R). (1)

Save and close the **Data** table.

5.2 Modify the **frm5_2** form, based on the **Data** table, in Design View as follows:

5.2.1 Insert the **5Logo** picture anywhere in the form header. Set the height and width of the picture at 2.5 cm (2)

5.2.2 Change the heading in the form header to **'Fundraising'**. (1)

5.2.3 Change the background colour of the form header to blue. (1)

5.2.4 When the form is viewed in form view, an error message is displayed in the text box under the heading ***Total Amount Raised by all learners***.

Make the necessary correction in design view, so that the total amount is correctly calculated and displayed as currency. (3)

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5.2.5 Change the layout of the Detail section of the form to Stacked Layout. (1)

5.2.6 Insert your examination number in the form footer. (1)

Save and close the **frm5_2** form.

5.3 Create a new query, **qry5_3** based on the **Data** table as follows:

- The query must contain only the records of Grade 12 learners who sold 5 or more tickets.
- Display only the *Surname*, *Name*, *Grade* and *NumberOfTickets* fields. (3)

Save and close the **qry5_3** query.

5.4 Open the **qry5_4** query in Design View and modify the query as follows:

- Display the records of all the students, starting with the males, who will NOT enrol for further studies in horse therapy. (2)

Save and close the **qry5_4** query.

5.5 Open the **qry5_5** query in Design View.

The president of the Horse Breeders Institute has decided to donate an amount equal to 25% of each student's car wash (*CarWash*) funds, multiplied by half of the number of tickets (*NumberOfTickets*) sold.

- Insert a calculated field with the name *Donation* to calculate the amount that will be donated by the president per student. Ensure that the amounts are displayed in South African Rand. (5)

Save and close the **qry5_5** query.

5.6 Open the **qry5_6** query in Design View and modify the query to display as follows:

Grade	SumOfLucky Draw
9	R1 744.00
10	R976.00
11	R1 298.00
12	R1 344.00

(2)

Save and close the **qry5_6** query.

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5.7 Create a report named **rpt5_7,** based on the **Data Query**, to display as follows:

Learners Fundraising Projects

Grade	Surname	Name	NumberOfTickets	TotalRaised
9				
	Cilliers	Cornelia	4	R600.00
	Damon	Chanté	5	R790.00
	Rous	Jalita	7	R786.00
	Tolmay	Alexia	6	R736.00
	Vermeulen	Chanelle	4	R602.00
	Verster	Anthony	5	R860.00
	Wooldridge	Christopher	5	R852.00
		Average raised by Grade:		R746.57
10				
	Buys	Liam	5	R722.00
	De Waal	Jandré	7	R822.00
		Average raised by Grade:		R772.00

Take note of the following:
- The fields that are displayed
- Sorting (6)

Save and close the **rpt5_7** report.

Save and close the **5HorseCrew** database. **[35]**

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QUESTION 6: WEB DESIGN (HTML)

A webpage has been created to give more information on how horses communicate.

NOTES:

- An HTML tag sheet has been attached for reference.
- All files needed to complete this question can be found in the examination folder.
- Question numbers appear as comments in the coding to indicate where you should insert the answer(s). DO NOT delete these comments.
- ONE mark will be deducted for closing tags, triangular brackets and nesting incorrectly used.

Open the incomplete **6BodyLanguage** file in a web browser and also in a text/HTML editor (**NOT a word processing program such as Word**).

NOTE: Use the following example as a guide when answering this question.

The Body Language of a Horse

Just like you, horses can experience a range of emotions including happiness, anxiety, fear and anger.

A horse's body language can give signals about how they are feeling. All horses have their own unique personalities, so they all behave differently. That means it is really important to spend time watching a certain horse so that you learn what is normal behaviour for them.

Horses communicate through their:

- ears
- head
- forelegs
- hind legs
- muzzle
- eyes
- tail
- whole body

You can learn how a horse is feeling by looking at it's behaviour.

	A happy, relaxed horse	The horse is standing with a relaxed body posture, resting one hind leg, alert with ears up and facing forward, eyes open showing no white, muzzle is relaxed with oval nostrils and closed mouth.
	A dozing, resting horse	The horse is dozing or resting and may be startled if you approach suddenly.
	A worried horse.	This horse is telling you they're uncomfortable and don't want you near them.
	An angry or very unhappy horse	For a severe threat, they may have wrinkled, elongated and open nostrils. The ears laid flat against the neck, head raised and the horse may lunge at you, whites of the eyes showing, and their mouth open showing their teeth.

For more information on the body language of a horse visit this website.

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Insert HTML code to do the following:

6.1 Add your examination number as an additional comment. (1)

6.2 Add HTML code to display the text 'Horse Body Language' in the browser tab. (1)

6.3 Change the font colour of the heading 'The Body Language of a Horse' to brown. (2)

6.4 Change the length of the horizontal line to display three quarters (¾) of the width of the page – even if the page size changes. (1)

6.5 The HTML <mark> tag is used to highlight text. Use this tag to highlight only the text 'Horses communicate through their:'. (1)

6.6 Find the picture 'HorseTherapy.jpg' and format the picture by doing the following:

- Align the picture to the right of the webpage. (1)
- Add a 4 pt border around the picture. (1)
- Change the picture width to 150. (1)
- Ensure that the text 'Horse Therapy' is displayed if the picture cannot be displayed. (1)

6.7 Find the bullet list and format the bullets to display as in the example given. (1)

6.8 Format the text starting with 'You can learn …' and ending with '... it's behaviour.' in a heading style two letter sizes smaller as the text 'The Body Language of a Horse' at the beginning of the page. (1)

6.9 Find the table on the webpage and change it as follows:

- Ensure that the table will always be displayed over the full width of the page – even if the size of the page change. (1)
- Change the background colour of the cell containing the text 'The horse is dozing or resting and may be startled if you approach suddenly', to the colour 'Tan'. (1)

6.10 Add HTML code to ensure that when the user clicks on the text 'website', the webpage, *'https://equusmagazine.com/behaviour/horse-body-language/'*, will open in the browser. (1)

Save and close the **6HorseTherapy** file. **[15]**

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QUESTION 7: INTEGRATION

Clients can request a certain horse to assist them in their therapy session.

Open the spreadsheet **7Riders** and work in the **Horses** worksheet.

7.1 The data shows the fee that is payable for each horse.

Use the transpose function to create a list in **cell A5** that looks like the picture in the **Picture** worksheet. (1)

Work in the **Riders** worksheet.

7.2 Use an appropriate Lookup function to determine the fee for **Trigger** in **cell G12**. Make sure that the function will still work if it is copied to the rest of the cells.

Note:
- You may use either of the tables in the **Horses** worksheet. (4)

Work in the **Saturday** worksheet.

7.3 The specific days on which horses were used, is shown in **column H** in the **Riders** worksheet.

In **cell B2** use an appropriate function to determine how many times *American Pharoah* was used on a Saturday. (3)

Save spreadsheet, but DO NOT close it.

Open the **7Application** word processing document.

7.4 Find the picture in the first paragraph. Format the picture with the *Soft Edge Rectangle* quick style. (1)

7.5 Underneath the heading 'Biological information' is the text 'e-mail address'. Ensure that the e-mail address entered in the text form field is always displayed in lowercase. (1)

7.6 Find the text '<insert chart here>' under the heading 'Session Information'. Copy the chart from the **7Riders** spreadsheet in the **Popular** worksheet as a linked Microsoft Excel Chart Object in the space provided. (2)

Change the size of the chart so that the height is 5.5 cm. (1)

7.7 Find the text '<insert picture here>'. Insert the picture displaying the horse fees in the **7Riders** spreadsheet in the **Picture** worksheet in place of '<insert picture here>'. (1)

7.8 Find the drop-down list form field next to the question 'On which day … sessions?' Ensure that Saturday is the last day in the list. (1)

Save and close all open documents. **[15]**

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HTML TAG SHEET

Basic Tags	
Tag	**Description**
<body></body>	Defines the body of the web page
<body bgcolor="pink">	Sets the background colour of the web page
<body text="black">	Sets the colour of the body text
<head></head>	Contains information about the web page
<html></html>	Creates an HTML document – starts and ends a web page
<title></title>	Defines a title for the web page
 	Inserts a line break
<!-- -->	Comment

Text Tags	
Tag	**Description**
<hl></hl>	Creates the largest heading
	Creates the smallest heading
	Creates bold text
	Creates italic text
<u></u>	Creates underlined text
	Sets size of font, from "1" to "7"
 	Sets font colour
	Sets font type

Links Tags	
Tag	**Description**
	Creates a hyperlink
<img src="name">	Creates an image link
	Creates a target location in the document
	Links to a target location created somewhere else in the document
	Links to an e-mail address

Formatting Tags	
Tag	**Description**
	Creates a new paragraph
	Aligns a paragraph to the "left" (default), can also be "right" or "center"
	Horizontally centres text, a section, table or an image
	Creates a numbered list
<ol type="A","a", "I","i","1">	Defines the type of numbering used
	Creates a bulleted list
<ul type="disc", "square","circle">	Defines the type of bullets used

Formatting Tags continued	
Tag	**Description**
	Inserted before each list item, and adds a number or symbol depending on the type of list selected
<img src="name">	Adds an image
<img src="name" align="left">	Aligns an image: can be "right", "bottom", "top"
<img src="name">	Aligns an image in the "center", can also be "middle"
<img src="name" border="1">	Sets the size of the border around an image
<img src="name" width="200" height ="200">	Sets the height and width of an image
<img src="name" alt="alternative text">	Displays alternative text when the mouse hovers over an image or when the image is not found
	Inserts a horizontal line
<hr size="3"/>	Sets size (height) of a line
<hr width="80%"/>	Sets the width of a line, in percentage or absolute value
<hr color= "ff0000"/>	Sets the colour of the line

Table Tags	
Tag	**Description**
<table></table>	Creates a table
<tr></tr>	Creates a row in a table
<td></td>	Creates a cell in a table
<th></th>	Creates a table header (a cell with bold, centred text)
<table width="50">	Sets the width of the table
<table border="1">	Sets the width of the border around the table cells
<table cellspacing="1">	Sets the space between the table cells
<table cellpadding="1">	Sets the space between a cell border and its contents
<tr align="left">	Sets the alignment for cell(s) ("left", can also be "center" or "right")
<tr valign="top">	Sets the vertical alignment for cell(s) ("top", can also be "middle" or "bottom")
<td colspan="2">	Sets the number of columns a cell should span
<td rowspan="4">	Sets the number of rows a cell should span

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INPUT MASK CHARACTER LIST

Character	Description
0	Digit (0 to 9, entry required, plus [+] and minus [-] signs not allowed)
9	Digit or space (entry not required, plus [+] and minus [-] signs not allowed)
#	Digit or space (entry not required; spaces are displayed as blanks while in Edit mode, but blanks are removed when data is saved; plus [+] and minus [-] signs allowed)
L	Letter (A to Z, entry required)
?	Letter (A to Z, entry optional)
A	Letter or digit (entry required)
a	Letter or digit (entry optional)
&	Any character or a space (entry required)
C	Any character or a space (entry optional)
.,:;-/	Decimal placeholder and thousand, date and time separators (The actual character used depends on the settings in the **Regional Settings Properties** dialog box in the Windows Control Panel.)
<	Causes all characters to be converted to lower case
>	Causes all characters to be converted to upper case
!	Causes the input mask to display from right to left, rather than from left to right. Characters typed into the mask always fill it from left to right. You can include the exclamation point anywhere in the input mask.
\	Causes the character that follows to be displayed as the literal character (for example, \A is displayed as just A)

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COMPUTER APPLICATIONS TECHNOLOGY PAPER 1
INFORMATION SHEET *(to be completed and submitted by candidate)*

CENTRE NUMBER	
EXAMINATION NUMBER	
WORK STATION NUMBER	

SUITE USED **Mark appropriate box with a cross (X)**			
Microsoft Office 2010	Microsoft Office 2013	Microsoft Office 2016	Office 365

FOLDER NAME: _____

Candidate to tick the file name(s) of each of the questions that were attempted/modified and saved.

Question	File Name	Saved (✓)	Maximum mark	Mark achieved
1	1HorseTherapy.docx		25	
2	2Equine.docx		20	
3	3Contribution.xlsx		27	
4	4Breeders.xlsx		13	
5	5HorseCrew.accdb		35	
6	6BodyLanguage.html		15	
7	7Application.docx 7Riders.xlsx		15	
TOTAL			**150**	

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Recognition is given to the following resources for data used:

https://www.verywellmind.com/equine-therapy-mental-health-treatment-4177932
noticaballos.com/af/equinoterapia.html
verywellmind.com/equine-therapy-mental-health-treatment-4177932
webmd.com/mental-health/what-is-equine-therapy-equine-assisted-therapy
https://seekicon.com/free-icon/horse_2
https://www.wikihow.com/Understand-Your-Horse%27s-Body-Language
https://za.pinterest.com/pin/357543657888037877/
https://equusmagazine.com/behavior/horse-body-language/
https://www.rspca.org.uk/adviceandwelfare/pets/horses/behaviour/bodylanguage
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