





Province of the
EASTERN CAPE
 EDUCATION

DIRECTORATE SENIOR CURRICULUM MANAGEMENT (SEN-FET)

HOME SCHOOLING SELF-STUDY WORKSHEET

SUBJECT	BUSINESS STUDIES	GRADE	12	DATE	26/05/2020
TOPIC	BUSINESS ROLES & BUSINESS VENTURES	TERM 1 REVISION		TERM 1 - 3 CONTENT	x
TIME ALLOCATION	1 HOUR	MARKS: 100			
INSTRUCTIONS	INSTRUCTIONS AND INFORMATION 1 1. Answer ALL questions in the ANSWER BOOK. 2. Number the answers correctly according to the numbering system used in this question paper. NO marks will be awarded for answers that are numbered incorrectly 3. Read the instructions for each question carefully and take particular note of what is required. 4. Except where other instructions are given, answers must be in full sentences. 5. Use the mark allocation and nature of each question to determine the length and depth of an answer. 6. Write neatly and legibly.		<u>TIPS TO KEEP HEALTHY</u> 1. WASH YOUR HANDS thoroughly with soap and water for at least 20 seconds. Alternatively, use hand sanitizer with an alcohol content of at least 60%. 2. PRACTICE SOCIAL DISTANCING – keep a distance of 1m away from other people. 3. PRACTISE GOOD RESPIRATORY HYGIENE: cough or sneeze into your elbow or tissue and dispose of the tissue immediately after use. 4. TRY NOT TO TOUCH YOUR FACE. The virus can be transferred from your hands to your nose, mouth and eyes. It can then enter your body and make you sick. 5. STAY AT HOME.		

QUESTION 1: BUSINESS ROLES

EC/SEPT 2017

- 1.1 Name any THREE stages of team development (3)
- 1.2 Explain the advantages of creative thinking in the workplace. (6)
- 1.3 Read the scenario below and answer the questions that follow.

TRUE BLUE SPORTS (TBS)

Roy, the owner of True Blue Sports, does not record all the transactions of his business as required by South African Revenue Services. He was criticised for not conducting his business in a professional, responsible and ethical manner.

- 1.3.1 Identify the unethical business practice in the scenario above. Motivate your answer by quoting from the scenario. (3)
- 1.3.2 Name any FOUR other unethical business practices. (4)
- 1.3.3 Recommend THREE ways in which TBS should conduct business professionally, responsibly and ethically. (6)
- 1.4 Describe THREE criteria for successful teams. (9)
- 1.5 Explain the differences between ethics and professionalism. (6)
- 1.6 Read the scenario below and answer the questions that follow.

GO TRAVELS

Go Travels is a travel agency that offers transport and accommodation bookings for international sporting teams. They are finding that more teams are arranging their own bookings and are concerned that they will be out of business one of these

days. The management of Go Travels decided to request a group of business experts to complete questionnaires to help solve their problem.

- 1.6.1 Identify the problem-solving technique used by Go Travels to solve their problem. Motivate your answer. (3)
- 1.6.2 Explain to Go Travels the advantages of the problem-solving technique identified in QUESTION 1.6.1 (6)
- 1.7 Discuss the benefits of diversity in the workplace. (6)
- 1.8 Suggest ways in which the businesses can deal with the following diversity issues in the workplace:
- 1.8.1 Age (4)
- 1.8.2 Disability (4)
- 1.7 Advise Mishaak Spares Ltd on how the factors below can contribute to the success and/or failure of their business:
- 1.7.1 Management (4)
- 1.7.2 Capital (4)
- [60]**

QUESTION 2 BUSINESS VENTURES (MANAGEMENT AND LEADERSHIP)
(EC/JUNE 2017)

An effective leader focuses on himself/herself, on others and on the wider world in guiding departments and individuals where they must direct attention.

- Elaborate on the meaning of leadership.

- Evaluate the autocratic, charismatic and laissez-faire leadership styles.
- Explain the situational and transformational management and leadership theories.
- Describe TWO situations in which these two theories may be applied in the workplace. [40]

TOTAL [100]