

GUIDELINES: LONGER TRANSACTIONAL WRITING

SOURCE: ENGLISH HOME LANGUAGE PAPER 3 RESOURCE PACK/ KZN PROVINCIAL TEAM

LETTER TO THE EDITOR/ PRESS

**27 Lechwe Street
Pietermaritzburg
3201
17 February 2020**

XXX OPEN LINE XXX

**The Editor
City Post Magazine
79 Sort Street
Durban
4000**

XXX OPEN LINE XXX

Sir/Madam

XXX OPEN LINE XXX

CORONAVIRUS ON THE RISE (Topic Sentence: must be related to the question)

XXX OPEN LINE XXX

PARAGRAPHS (OPEN LINE BETWEEN EACH PARAGRAPH)

XXX OPEN LINE X

**Concerned citizen
Kihika (pseudonym)**

OR

**Yours faithfully
Keabetswe K**

EXAMPLE OF THE LETTER TO THE PRESS

8 Tara Close
Phoenix
4056

12 March 2020

The Editor
The Daily News
P.O. Box 1234
Durban
4000

Sir

Proudly South African 'a joke'

In response to your article on countless accounts relating to this epidemic of crime, I wish to emphasise how this situation is becoming unbearable. Crime has reduced our number of tourists and demoralised schools; and now it is targeting our homes. As a patriotic citizen, it is difficult to be 'Proudly South African' when people are brazenly hijacked every day, houses are burgled when people are relaxing at home with their families or young women are victims of horrific abuse by people they know and trust. Even the 'small things' like vandalism can be enough to chase loyal, hardworking South Africans out of their communities.

The youth have aired their intentions of leaving South Africa as soon as they are able to, thus resulting in an exodus of skilled South African talent. Who can blame them? Crime is making our beautiful country and communities uninhabitable. The rise of crime in my area is unacceptable, yet is not treated seriously. My fellow residents have had to make numerous calls to the police, who have been rumoured to stop at a 'drive through' before attending to our needs.

Countless people are sending their children to boarding school in fear of having to travel through these suburbs in the evenings after attending school events. This is ridiculous. The possible solutions to this problem would be implementing patrols around various suburbs, a more stream-lined and efficiently reacting police squad, even a police force with a better attitude towards the residents, would suffice.

My community is not the only community dealing with these problems. If we are truly "Proudly South African" we need to recognise that crime has as much destructive power as a nuclear weapon, and if not addressed, our beautiful country will become the next Chernobyl.

Yours faithfully

Jabu Joseph